

# Looking for volunteers!!

## 高知県外国人生活相談センターサポーター

Kochi Consultation Center for Foreign Residents' Volunteer Supporters

**We are looking for volunteers (Kochi Consultation Center for Foreign Residents' Volunteer Supporters) to help with the smooth running of the Kochi Consultation Center for Foreign Residents (KCCFR). Come help others from your country and foreigners who are adjusting to life in Kochi.**

### ● Main Roles of a Supporter

- Accompanying a foreigner requesting help, to a facility or organization (government office, shop, etc) and helping with relevant transactions etc.
- Promoting and assisting with "Regional Consultation Events" held by the Center
- Translating emails sent to the Center and interpreting for external organizations when requested (both from and into Japanese)

### ● Eligibility < \* People of all nationalities can apply.>

- Age 20 and over
- Supporters should have a daily conversational level of Japanese language ability. Supporters fluent in both Japanese and another language may also be asked to assist with translation and interpretation.

### ● Points to Note

- Supporters are volunteers and thus there will be no monetary reward in general (transportation expenses will be reimbursed)
- Supporters are a part of the volunteers of the Kochi International Association (KIA)



## How to Become a Supporter

### ① Apply

To apply, please fill out and submit the【KIAボランティア登録申込書】.

・The application form can be downloaded from KCCFR or Kochi International Association's (KIA) website.

・The form should be submitted to the Kochi International Association (KIA) by email, fax, post, or in person.

〒780-0870 高知県高知市本町4-1-37 TEL 088-875-0022 FAX 088-875-4929  
<info\_kia@kochi-kia.or.jp>

### ② Explanation of Roles and Registration

Before beginning your role as a Supporter, the Center staff will provide a brief explanation of the Supporter role.

Once you have understood the role, you will be registered as a Supporter.

### ③ Supporter Role

The Center will contact you by email or phone when requesting you to act as a Supporter.

\* Transportation costs incurred during activities undertaken as a Supporter will be reimbursed.

\* When needed for Supporter activities, translation devices (Wi-Fi necessary) can be borrowed from the Center.

### ④ Activity Report

In order to confirm the activities undertaken as a Supporter, you must submit a 【活動報告書】 to the Center after providing assistance.

### Supporter Workshop

The Center will hold workshops for Supporters (once or twice per year). Please participate whenever you are available.



Regional Consultation Event at the International Festival 2019 (Oct. 2019, Kochi City, Ohashi-dori)

Participation in the One-day Joint Administrative Counseling Center (Oct./Nov. 2019, Kochi City/Shimanto City)



Translation device assisted consultation

### <Regarding KCCFR>

KCCFR opened at the end of May 2019 as a consultation service that provides information and consultation in multiple languages so that foreigners can live in Kochi with peace of mind. Since opening, we have received many consultations from foreigners and from companies who employ them. In order to respond to the variety of consultations from foreigners living in all areas of the prefecture, it is important to provide interpretation support for consultations both within and outside the Center.

Please help us to support consultations from foreigners who need assistance!

## 高知県外国人生活相談センター

Kochi Consultation Center for Foreign Residents

〒780-0870 高知市本町4-1-37丸の内ビル 1階

\* (公財)高知県国際交流協会が入っている建物の1階です

Tel: 088-821-6440 Fax: 088-821-6441

E-mail :consultation@kccfr.jp

https://kccfr.jp

開所日：月曜日～土曜日 9時～17時

\* 当センターは、(公財)高知県国際交流協会が高知県からの委託を受けて運営しています

